

CLW II TRUSTEE/HOMEOWNER MEETING MINUTES – 01/04/2016

Start Time: 7:07 pm
End Time: 8:40 pm

Trustees Attending: K .Brown
L. Lee
K. Payne
M. Ritchie
E. Ruegg

H/O Attending: J. Bender

1. The minutes of the November 02, 2015 meeting were read and accepted.

2. **Financial Update**
Expenses for the month of December 2015 were \$3,622.61 with income of \$550.00 for an ending balance in all accounts of \$218,848.24. Major expenses for the month were assessment information printing and mailing costs and common grounds maintenance and clean up.

Mike also presented the 2015 Yearly Cash Flow Report indicating a \$16,223 surplus to be added to the tennis court reserve fund.

3. **Old Business**
 - a. **ACC Update & Compliance Violations:** No Report
 - b. **Common Ground Update/Pool:** Nothing to report.
 - c. **Tennis Courts:** Nothing to report.
 - d. **Budget Voting Announcement**
The 2016 assessment will be \$280.00 with 54 votes for \$280.00 and 8 for \$275.00.

4. **New Business**
 - a. **Insurance**
Mike Ritchie volunteered to work with O'Connor Insurance to shop our existing basic coverage plus the cost if we open our membership. What are our deductible choices and amounts?

We had a request from a lender for a CLWII insurance certificate covering the common grounds. It is a relatively new Fannie Mae requirement.
 - b. **Honeysuckle invasion of common areas**
Eric will talk with Arbor Care for suggestions to control and/or eliminate the honeysuckle.
 - c. **Welcome Letter**
Ken has retooled the welcome letter.

d. Christmas Lights

Keith suggested we put up lights at the clubhouse. We have received a few complaints about the lack of diversity in our selections so Keith thought that we could add a note in the upcoming newsletter asking for volunteers to “judge” resident displays.

e. Mailbox

The clubhouse mail box and a nearby tree were hit by a car on December 24th. Keith obtained a copy of the police report (\$5.90) so we could file a claim for replacement and repairs as necessary. He also arranged with Matt Pirrello to put the existing mail box back up so we could receive mail.

f. Trustee Election

The terms of three trustees are expiring in January 2016. Mike Ritchie has decided to retire after serving our subdivision for a total of 20 plus years. Besides the two trustees who are running again, a returning resident has decided to toss his hat in the ring. Ballots will be mailed by next week and will be due by the next meeting on February 1, 2016.

g. Additional Security Camera

The pan tilt security camera (\$206) has been received. Keith will get Jason to install it for a better view of the front and east side yards of the clubhouse.

The meeting was adjourned at 8:40 pm.

Respectfully Submitted,

L. Lynn Lee
Secretary/Trustee